

Doon Public School
Personal Devices Acceptable Use Policy

Introduction:

At Doon Public School, we believe that technology can be a powerful tool to enhance learning. While there are potential issues associated with the use of technology, the benefits far outweigh these issues. We believe that it is our role as educators in the 21st century to teach our students to be responsible users of technology. Therefore, at Doon, one of our goals is to encourage and guide our students to realize the impact and benefits of **personal devices** in an educational setting.

What do we mean by Personal Devices?

Personal devices may include iPods, iPads, netbooks, laptops, as well as gaming devices and Smart phones that have access to the internet.

Doon Personal Devices Guidelines:

Students will be permitted to bring personal devices to school, provided that the following guidelines are understood and adhered to with respect and appreciation:

1. I agree to follow the guidelines in the WRDSB Code of Digital Conduct and the Responsible Use Policy.
2. I understand that when my personal device is at school, it will be used **for learning purposes only** in the classroom or other learning environment as indicated by the teacher. (library, seminar room, etc.) When not being used as a learning device, I agree that I am responsible for keeping my device in my locker or putting the device in a designated area in my classroom. During the school day, personal devices will not be kept in students' desks, backpacks or pockets. Devices will not be used during nutrition breaks or outdoor play time.
3. I understand that when my device is at school, it may be used for collaborative learning purposes.
4. I am responsible for maintaining my personal device at all times (making sure it comes to school fully charged, assuring that apps are downloaded, troubleshooting, connectivity to the wireless network)
5. I will not plug into the network any devices capable of broadcasting or sharing private access (e.g. game consoles) or sync my personal device to a school computer.
6. I understand that personal devices may be used in many areas of the building, as well as in off-campus locations (personal devices are excellent on field trips for taking photos, documenting, etc.)
7. I will not take pictures or record video of any people.
8. I understand that I am fully responsible for my own devices, whether lost, stolen or damaged.
9. I understand that devices are not allowed in any washroom or change room, for any reason.

Using the devices:

In classrooms, personal devices may be used for the following purposes: carrying out online research, commenting on blogs, adding content to a wiki or website, participating in online discussions, word processing, or accessing Web 2.0 applications.

It is important to note that the use of personal devices in classrooms will be carefully planned, guided and supported by teachers. The policy does **not** permit students to bring devices to school at any time.

It is at the discretion of individual teachers to invite students to bring personal devices to class, on designated days and for specific purposes. Opportunities will vary from class to class based on units of study, appropriateness of certain tools, age and experience of students, etc.

Potential Consequences:

Potential consequences for misuse of a device at school may include:

- apprehension of device for the remain of the school day or until a parent is able to pick-up up the device from the office
- device no longer allowed at school
- removal of all technology privileges without direct adult supervision
- suspension
- formal meeting with parents/guardians
- involvement of police

A copy of Doon's AUP can be found at <http://bit.ly/doonaup>

Student Agreement:

I have read and understand the Personal Devices Guidelines listed above.

I value having the privilege to access this wireless network with my personal device. I understand that along with this privilege comes great responsibility.

I agree that if I fail to keep my commitment to abiding by the user expectations listed above, I may lose my access privileges. I may lose my device, and/or disciplinary action as per school/board procedures may be taken against me.

I have read, understand, and will abide by these user expectations.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

I do not give permission for my child to bring their personal devices to school - please check if this applies to your son/daughter.